



Meeting: PERFORMANCE AND FINANCE SELECT COMMITTEE

Date: Wednesday, 16th July 2003

Time: 7.30pm

**Venue: Council Chamber, Brent Town Hall,
Forty Lane, Wembley, HA9 9HD**

AGENDA

Membership:

Members	1st Alternates	2nd Alternates
DAVIES (C) HB PATEL (VC)	Farrell Duffin	R Blackman
BELLIA GILLANI GLADBAUM LORBER MOHER	Joseph Fiegel McGovern Chavda Sengupta	Rands Shah

**For further information contact:
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THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING**



Introductions, if appropriate.

Apologies for absence and clarification of alternate members

1. **Declarations of Personal and Prejudicial Interests (if any)**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

p.1 2. Report from the Director of Policy and Regeneration and Director of Finance

Proposals for the Future Work Programme of the Performance and Finance Select Committee

This short paper provides Members of the Select Committee with proposals for the future work programme of the Committee. It covers the following issues:-

Role and working style of the Performance and Finance Select Committee
Items for the work programme
Relationship to other elements within the Scrutiny function.

p.5 3. Report from the Director of Finance

Internal & External Audit Plans For 2003/04

The purpose of this report is to advise the Performance & Finance Select Committee of the proposed internal and external audit plans for 2003/04.

p.62 4. Report from the Director of Policy and Regeneration

Best Value Performance Plan 2003/04

Each year, the Council is required to publish its Best Value Performance Plan (BVPP) in accordance with government guidance and by the end of June. The draft of the 2003/04 plan, as agreed by the Executive on 23rd June 2003, is attached as an appendix to this report.

The appendix referred to in the report has been circulated separately to Members of the Committee.

p. 66 5. Report from the Director of Policy and Regeneration

Brent Council's Quarterly Performance Digest Quarter 4 – January to March 2003



This report introduces the quarterly Performance Digest for the period January to March 2003. The Digest sets out the data on the Council's performance against the statutory best value performance indicators, together with service based locally developed indicators.

The digest referred to in the report has been circulated separately to Members of the Committee.

- p.68** 6. Report from the Director of Policy and Regeneration

Comprehensive Performance Assessment (CPA) Improvement Plan

This report introduces Brent Council's Comprehensive Performance Assessment Improvement Plan. Following the findings of the Council's CPA in July 2002, Brent is required to develop and implement a CPA Improvement Plan. The implementation of the plan is monitored on a regular basis with the Audit Commission. The future re-evaluation of the Council's CPA rating will in part be influenced by the successful achievement of these improvement priorities.

- p.84** 7. Report from the Head of Revenues and Benefits

Revenue and Benefits Monitoring Report

This report has been circulated separately.

8. **Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No 64.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the 1st and 2nd floors.
 - Vending machines can be found on the 1st floor near the Assembly Hall
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.

